



Transit Equity Advisory Committee
Thursday July 19, 2018
10:00 AM to 12:00 PM
Center Street, 2nd Floor Training Rooms
4012 SE 17th Ave, Portland, OR 97202

Minutes

What (content)	How (process)	Who (leader)	Time (minutes)
Arrive/refreshments provided		All	10:00-10:05 am
Welcome & Intros		All	10:05-10:15 am
Safety & Security Update	Safety & Security Advisory Committee update <ul style="list-style-type: none"> • Initial Rider Advocate Model Ideas • Staff Training Framework elements 	All	10:15-10:45 am
<p>Staff provided an update on the work of the Safety and Security Advisory subcommittee who has been working to develop recommendations to improve safety and security and overall “presence” on the TriMet system while also addressing concerns about equitable treatment of low income, historically underrepresented groups, youth or other vulnerable populations.</p> <p>TEAC members discussed possible elements of potential “rider support and rider advocate” service models and provided feedback on some of the draft ideas. A possible pilot would be more like a customer liaison or rider advocate (role not the name) model added to the mix of safety and security personnel – whose primary purpose is to support customers, and observe and report issues – not fare enforcement. The goal would be to have the ability to implement a system wide approach that to the extent possible utilizes staff and or partners that “looks like our riders and who know the region, use the system, and are experts on the system” and seen as resources.</p> <p>TEAC also discussed the draft elements of the equity dashboard meant to provide greater transparency on system safety and security outcomes, including offenses, citations, locations, demographics and other elements in a more user friendly format that can reported out on a quarterly basis. Questions about being able to capture housing and income status for those cited was discussed – there may be a way to understand those who use known shelter or community based agency locations as their home address and add that to the mix of information. The goal is to have a live version of the report by the October TEAC meeting. (cc draft elements attached)</p> <p>TEAC members also walked through a draft training outline for staff and partners charged with conducting fare and other TriMet Code enforcement services on the system. Once finalized there will be a solicitation for the implementation and build out of the training framework. (see attached draft outline)</p>			
Work Plan ideas	Historical Areas of Focus In addition to its ongoing tasks and purview, are there additional areas that TEAC members want to focus on or champion over the next 12 months?		10:45-11:30 a.m.

<p>TEAC members agreed on working on Title VI, Low Income Fare, WF Diversity, Community Engagement (related to operations) Safety & Security, and Contractor Utilization, the initial goals for the 18-19 program year will reflect the following focus:</p> <ul style="list-style-type: none"> • The successful implementation of the Low Income Fare Expansion of the Honored Citizen program • The adoption and the implementation on the approved Safety and Security committee recommendations • Supporting the recommendations of the WF Diversity report with an increased emphasis on local recruiting from diverse communities • Supporting TriMet’s Business plan for increasing the utilization of DBE and M/W contractors and suppliers across TriMet’s Procurements • Supporting the triennial update of TriMet’s Title VI program • Supporting the expansion and implementation of TriMet’s community engagement efforts on areas such as service planning, HB2017 budgeting, ridership, customer service and other areas 			
<p>Low Income Fare Program Update</p>	<p>Staff Overview of program status and next steps https://trimet.org/lowincome/ The program successfully launched on July 2nd. Overall the program is going great, the soft launch is off and running and at the time of the meeting 769 enrolled/575 picked up cards, about 75% rate. We started with 7 registration sites, and are looking to add an additional site each week. 45 staff trained to provide registration and support. Looking for more registration partners invited TEAC members to suggest new locations. Looking to add Central City, Urban League, Centro Cultural, Human Solutions, in August. Also looking to add DHS across the three counties in September.</p>	<p>Wes Charley</p>	<p>11:30 -11:40 a.m.</p>
<p>Q&A</p>	<p>TEAC Open Forum,</p> <ul style="list-style-type: none"> • Questions, opportunities, and issues on any related topics form individual members for group discussion <p>As part of the open forum it was decided that instead of setting up additional meetings related to the different work areas staff would work with TEAC members to expand the meeting to allow for the workgroup efforts to occur in the last (3rd) hour of the meeting to simplify the various calendar demands of TEAC members</p>	<p>All</p>	<p>11:40-11:55 a.m.</p>
<p>Next Meeting Overview</p>	<p>TriMet’s Workforce Diversity Study and Report PSU Report – Staff gave a brief overview of the upcoming Workforce Diversity Study that will be presented in the August Meeting and</p>		
<p>Adjournment</p>			<p>12:00 pm</p>

TEAC meetings are open to the public

****Next Meeting is on August 16 9am at Center street****

The Role of the Transit Equity Access Advisory Committee is to provide a forum for the review and discussion of TriMet service, including planning, Title VI, Environmental Justice, operational and capital investments.

- Review TriMet budget choices and challenges;
- Recommend strategies and ideas for improved service to transit dependent populations;
- Assist in the dissemination of information about transportation services to community-based organizations, social service agencies and the community at-large within the TriMet district.